Verizon Connect Reveal Logbook

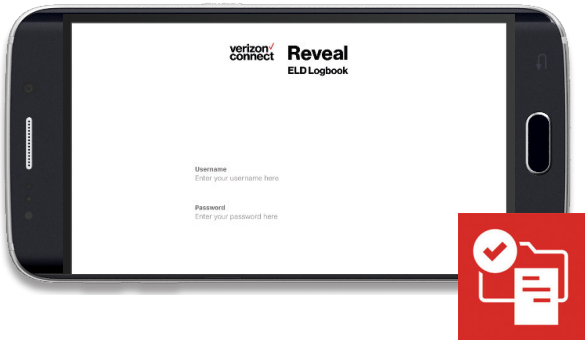
Driver Guide

verizon connect

Driver Support: Call 844.307.2867 (Available 24/7)

24/7 support for drivers is basic mobile application troubleshooting only.

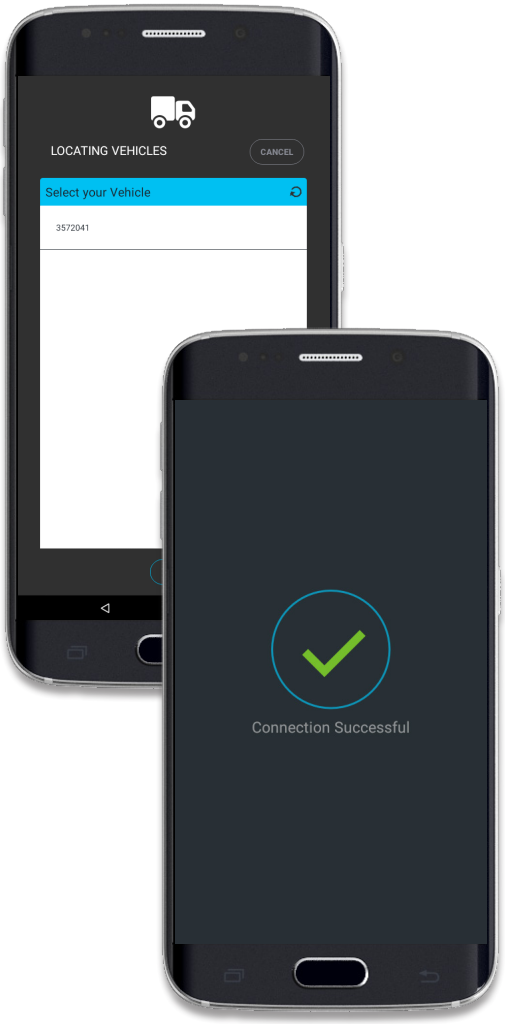
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Download the app and log in

1. Using your device, download Verizon Connect Reveal ELD Logbook from Google Play (Android) or the App Store (iPhone/iPad).
2. Open Logbook and log in using a unique Driver ID provided by your administrator. The ID will be verified by Reveal when you log in for the first time.

The device will remember the Driver ID for future logins.



Connect to a vehicle

After logging in, the app will list any nearby vehicles that you can connect to (via Bluetooth).

Tap a vehicle to connect. This will assign the vehicle to you as the driver. You will receive an alert if the device disconnects for any reason.

If the icon is **Green**, you can tap the icon and view the vehicle you're connected to.

If the icon is **Red**, you can tap the icon and it will begin the vehicle connection process.



Setup co-drivers and vehicle details

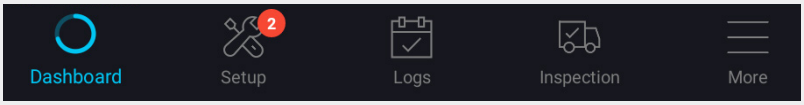
Add Co-Drivers: Up to three co-drivers can be added. In the Setup screen tap Add Co-Driver, and log in. Use the switch option to make a co-driver the active driver (only while the vehicle is not in motion).

Trailer: Click on the icon to add the trailer IDs of the trailers that are connected to your tractor or vehicle for this daily log. Up to three trailers can be maintained. Click on the icon to edit or delete existing trailer ID's.

Shipping Reference: Click on the icon to maintain shipping references along with validity dates. Click on the icon to edit or delete existing shipping references.

App Navigation

Access Logbook features (described in this guide) using the icons along the bottom of the screen.

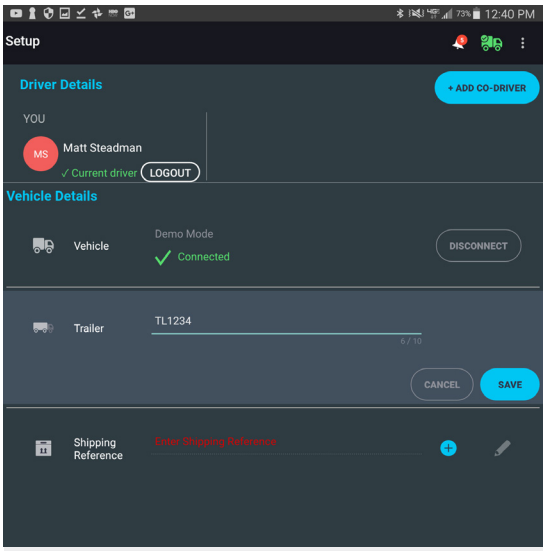


Dashboard

The Dashboard shows your current HOS (Hours of Service) status in **blue.** If you select a sub status, a badge appears on top of the current status.

All available statuses are shown with a timer and color-coded depending on available time remaining:

Blue timers: No violations at this time.
Amber timers: Within 30 minutes of violation.
Red timers: Currently in violation or will be if the driver commences driving or duty.



Missing References
If a trailer or shipping reference is missing, a red badge will appear on the Setup icon for the number of outstanding items.

Dashboard › Timer Icons

1. **Daily Reset**
   Daily time available to be on duty (14 hours). After 10 hours off duty, the timer resets back to zero.

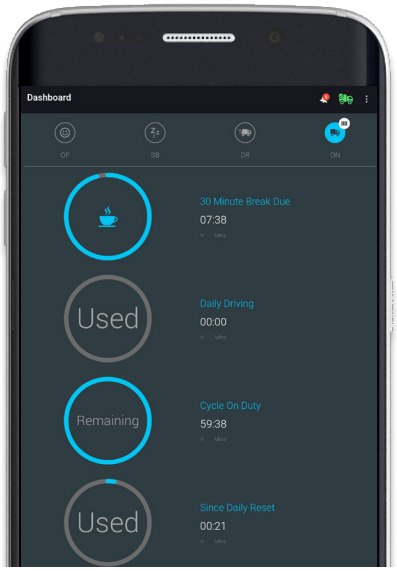
2. **Daily Driving:**
   Daily time available (11 hours) for driving. After 10 hours off duty, the timer resets back to zero.

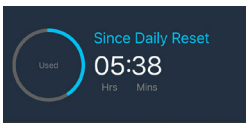
3. **Cycle On-Duty:**
   The hours available in your weekly 60/70 hour cycle.

4. **30 Minute Break Due/ Time Remaining:**
   A countdown to the mandatory 30-minute break (after eight hours).

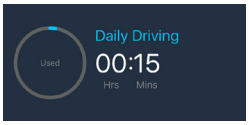
   After starting a break, Off-Duty status commences and the timer will show break time remaining.

   If a Daily or Weekly Off-Duty reset has been selected, at the end of the break the timer will display the time remaining to complete the reset.

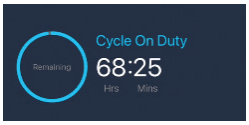




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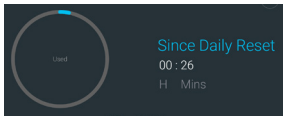


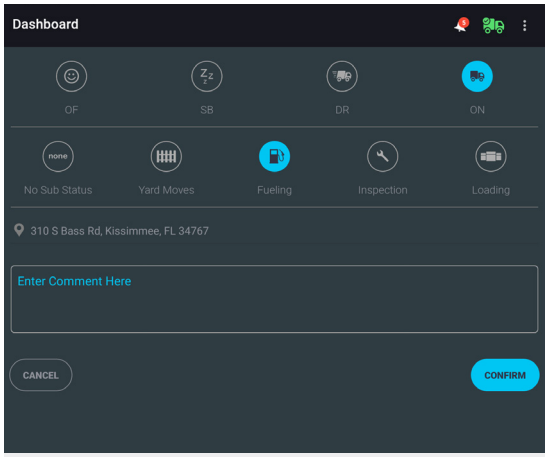
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Tip: Tap on **Since Daily Reset Timer** or **Daily Driving** to switch between Used and Remaining Hours.





Automatic Location
If you are connected to a vehicle, your location will be filled in automatically. Alternatively, enter it manually.

Dashboard › Manual Status Update

If your status has not updated automatically (see Automatic Status Changes in this guide) then use the instructions below to update it manually.

1. **Select a main HOS status:** This includes *Off-Duty*, *Sleeper Berth* and *On-Duty* statuses.

2. **Select a sub status (if applicable):** The sub status provides context to your main state. Choose None if no sub status is required.

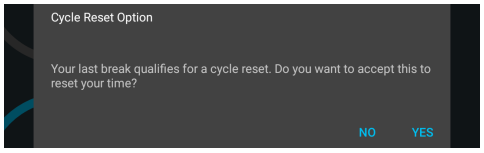
   For example, if refueling, On-Duty would be the main HOS status with Fueling as the sub status. Additional comments can be entered if needed.

3. Tap **Confirm Status** to complete the status update.

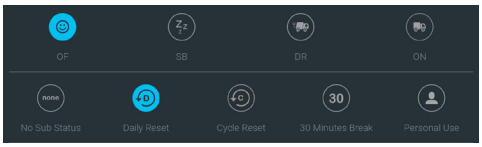
Dashboard › Time-based Status

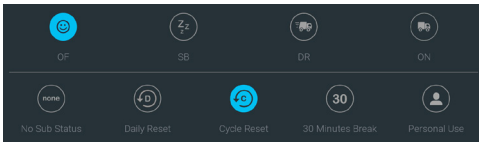
1. **Daily Resets:** Select Off-Duty as the main status and Daily Reset as the sub status, then tap Confirm.

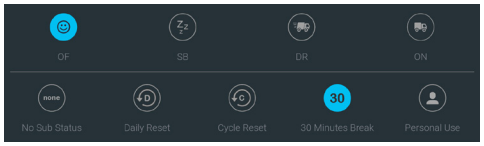
2. **Cycle Reset (60/70 Hour):** Select Off-Duty as the main status and Cycle Reset as the sub status, then tap Confirm. If a break has been taken that exceeds the cycle reset, the driver will be automatically prompted to reset their cycle.



3. **30-minute Break:** Select Off-Duty as the main status and 30 Minutes Break as the sub status, then tap Confirm. A 30-minute timer will appear on the Dashboard.

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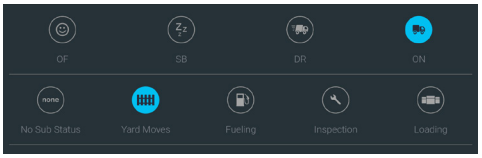
Dashboard › Special Driving Conditions

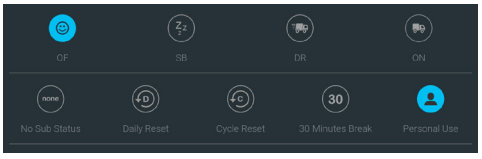
These options are only available if Special Driving Conditions has been enabled for the driver.

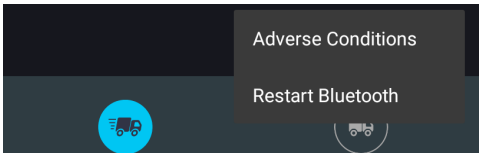
1. **Yard Moves:** Select On-Duty as the main status and Yard Move as the sub status, then tap Confirm. Entering a comment is required.

2. **Personal Conveyance:** Select Off-Duty as the main status and Personal Use as the sub status, then tap Confirm. Entering a comment is required.

3. **Adverse Driving Conditions:** You can extend daily driving time by two hours to allow for adverse driving conditions. Tap the ⋮ icon (top right) and select **Adverse Conditions**.

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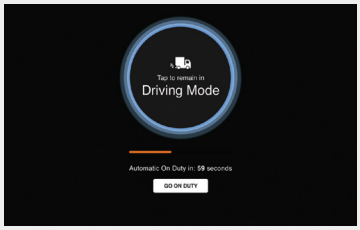
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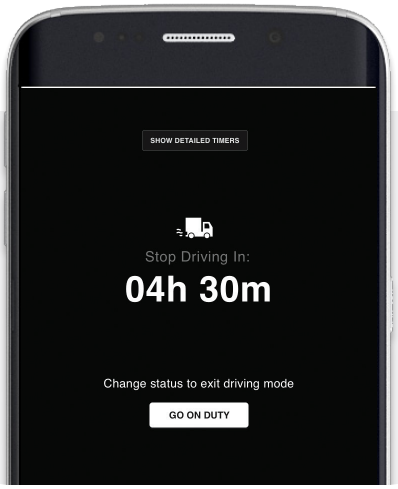
Automatic Status Changes

When the vehicle's speed exceeds 5 mph, the the driver's status automatically changes to Driving Mode. In this mode, the driver cannot access the Dashboard.

When the vehicle speed drops to 0 mph for three seconds, the screen will be unlocked. After five minutes, the driver will be alerted to an automated status change. If there is no response after one minute the status will automatically change to On-Duty (starting from when the vehicle stopped).

Detailed or simplified view: The lock screen can be configured to show a simplified timer (a countdown to your next mandatory stop) or a detailed view showing three timers (Since Daily Reset, Daily Driving and 30-minute Break).

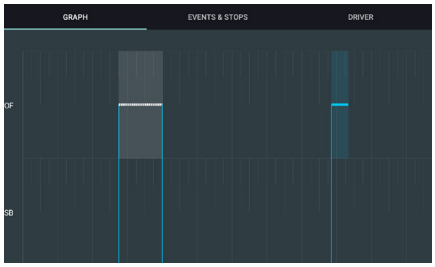




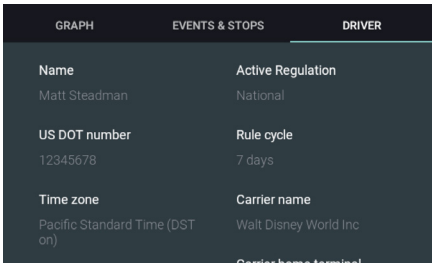
Viewing the Status Log

1. Click the Logs icon to access driver status logs.
2. Change the date range by tapping the arrows or the calendar icon to select a specific date.
3. A summary of current totals for statuses is shown at the top of the screen.









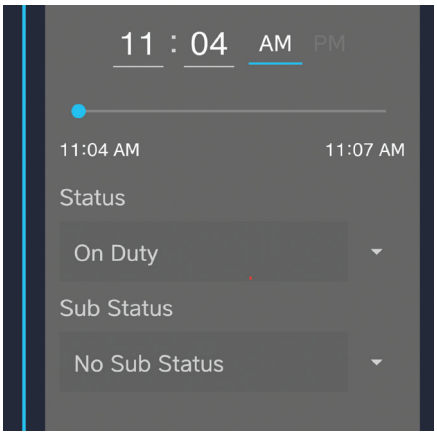
Graph
A 24-hour timeline from midnight to midnight (in your configured time zone) for your daily statuses.

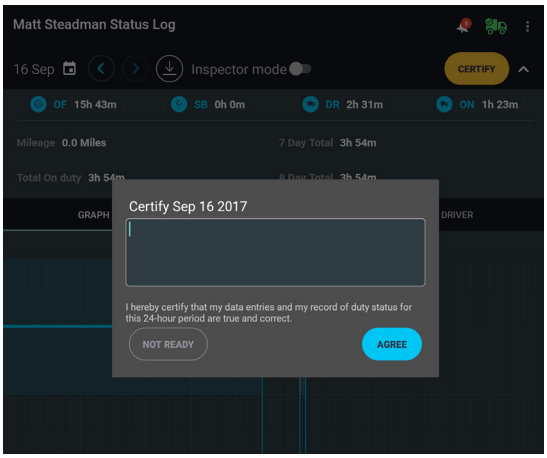
Events and Stops
Displays the time each status occurred along with location. Click the icon to display remarks, vehicle, shipping reference, trailer number and co-driver.

Driver
Summary for a 24-hour log period including driver name, license number, rule-set, motor carrier name and location, DOT number, ELD Identifier, vehicle information and commodity hauled.

Editing HOS Status Logs
You can edit statuses (driving status cannot be changed or a previous HOS status deleted) in the app. A warning will display if an edit will create a HOS violation (this can be ignored) .

Editing a certified log resets the certification status, requiring the HOS log to be re-certified.



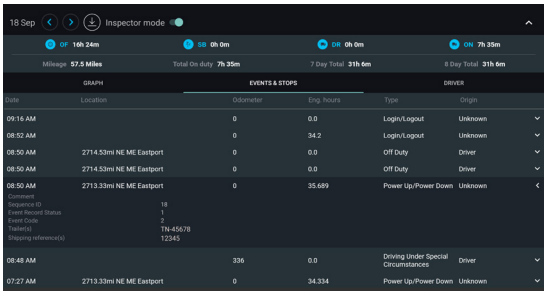


Status Log › Certification

After reviewing the day's logs tap **Certify** to sign your status log.

A Certify button shows for uncertified dates only. The number of uncertified days is also displayed.

The logs will need to be re-certified if changes are made after certifying. When re-certifying the HOS logs, entering a comment is required.



Status Log › Inspector Mode

During a roadside inspection, enable Inspector Mode. In this mode, only the last seven days (and the current period) of HOS status logs are visible.

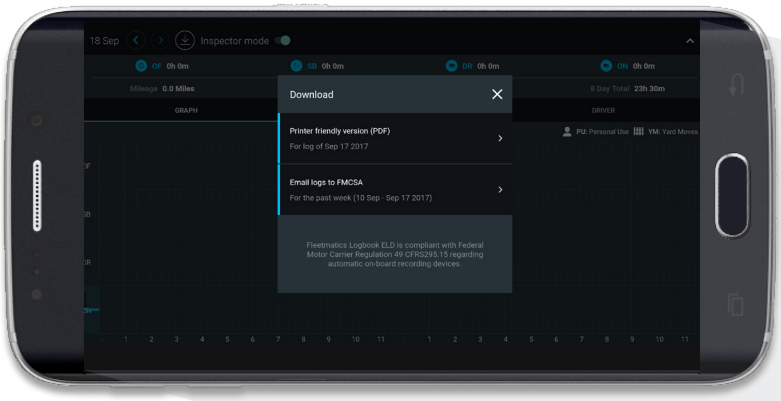
In **Inspector Mode**, the following changes will be made to the display:

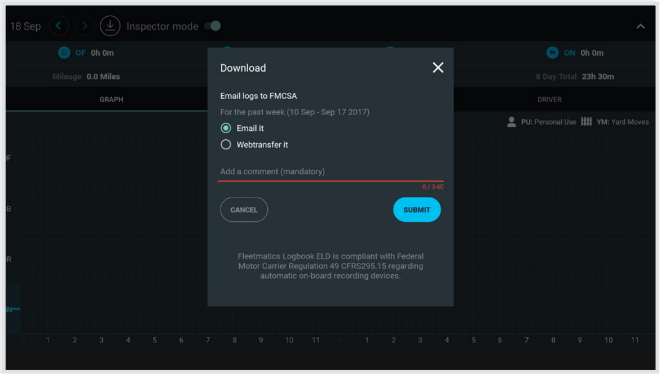
1. There is no calendar icon. To navigate between the current and last seven days use the arrows.
2. There is no option to view the driver HOS log certification status.
3. A legend for Yard Moves and Personal Use appears.
4. Additional events will appear under events and stops including diagnostic events, malfunctions and unidentified miles.

Please note: When you submit a request to send logs to FMCSA, a comment must be entered which is provided by the roadside inspecting officer.

Status Log › Download

Click the  icon to print a PDF (or email/web transfer) of HOS logs for the last eight days to roadside inspectors.

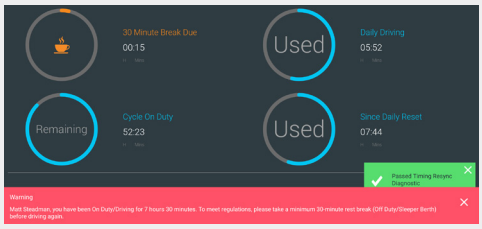




Alerts

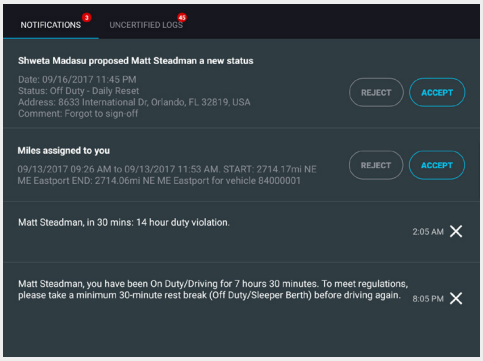
A badge appears (bottom right) when there is a violation risk (or the app detected unidentified miles), as well as when the ELD device successfully passes (or fails) a diagnostic check.

Alerts can be accessed at any time by tapping the **icon** (top right).



Notifications

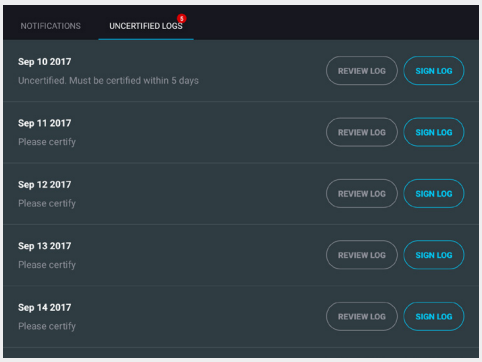
1. **Violation warnings and alerts** – Click X to delete the displayed warning/alert.
2. **Proposed changes to driver logs** (from Admin/Dispatcher) – These can be accepted or rejected. If accepted, the driver's log will be automatically updated and will require re-certifying.
3. **Unidentified miles** – If accepted, these miles will be assigned to the current driver for the vehicle.



Uncertified Logs

Displays all dates with uncertified driver logs. Use the buttons to review and sign the HOS logs for the dates shown.

Clicking Review Log will display the Status Log screen for that date.

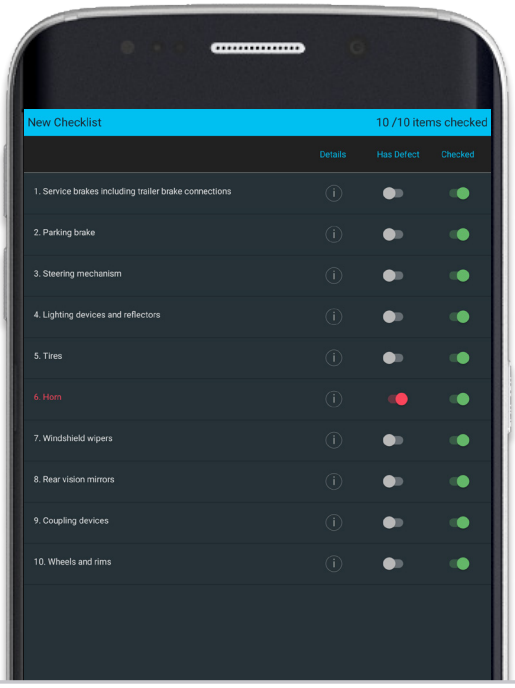


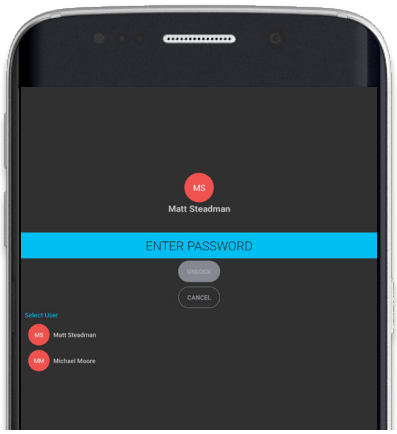
Vehicle Inspections (DVIRs)

You can review DVIRs for the connected vehicle as well as submit pre- and post-trip inspection reports.

1. Tap **Add New** to display a pre-defined checklist of inspection items.
2. After inspecting the item mark it as **Checked**. If there is a problem with the item choose **Has Defect**. Add comments about the fault and mark as **Checked**. This feature is only available while connected to a vehicle (via Bluetooth).
3. When **all** items are marked as **Checked** you can tap **Continue** to add general comments and submit the inspection report.

If the device is connected to the internet, the inspection report is sent immediately to the Admin/Dispatcher (assigned in the Reports section of Verizon Connect Reveal).





Security

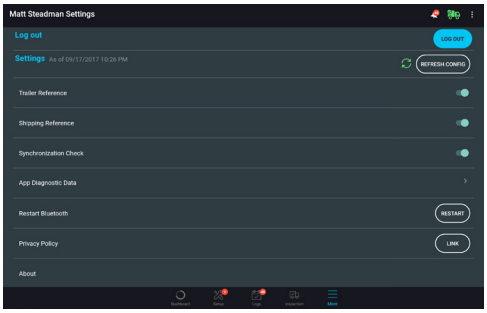
Besides initial login, you will be required to enter your password when:

1. Disabling Inspector mode.
2. Switching between Primary Driver and Co-Driver.

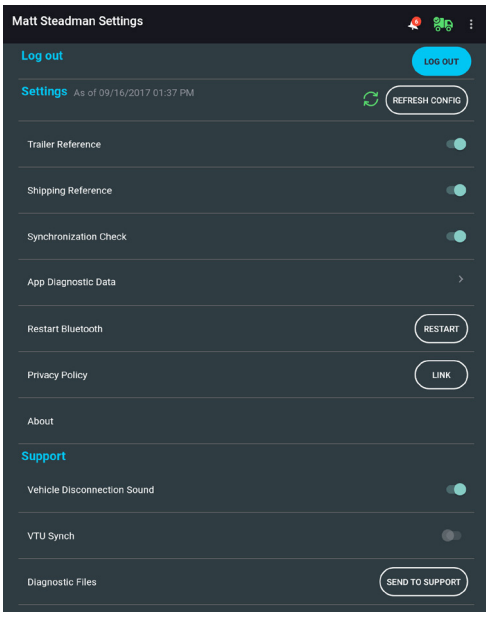
After entering the correct password and selecting **Unlock**, the Driver Dashboard is displayed.

To log out, tap the **More** icon and choose **Log Out.** Logging out will not stop the On-Duty timer.

It is recommended drivers only log out after changing status to Off Duty.



Tip: Keep a charger with your device to ensure you have power throughout the day.



We're here to help

When contacting support you may be asked to provide one or more of the following:

1. Driver ID, date and time of the error, a summary of what caused the error and the device make and model.
2. Type of connection you were on (3G, Wi-Fi etc.).
3. Logbook diagnostics files – Tap **More**, scroll down and tap **Send to Support** under **Diagnostic Files**) Alternatively, take a screenshot of the **App Diagnostic Data** section.

verizon connect

Driver Support: Call 844.307.2867 (Available 24/7)

24/7 support for drivers is basic mobile application troubleshooting only.

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